Brendon Burchard's
1-Page Productivity Planner

PROJECTS

Project #1:_____

5 big things I must do to move this project forward:

1. _____
2. _____
3. _____
4. _____
5. _____

Project #2:_____

5 big things I must do to move this project forward:

1. _____
2. _____
3. _____
4. _____
5. _____

Project #3:_____

5 big things I must do to move this project forward:

1. _____
2. _____
3. _____
4. _____
5. _____

PEOPLE

People I need to reach out to today.

List the people you have to reach out to today no matter what:

People I'm waiting on.

List the people who you need something from to move forward:

PRIORITIES

The main things I must complete today, no matter what.

List the priorities and to-dos that must be accomplished today and DO these before getting trapped in your inbox and other people's agendas.

"Beware of your inbox, it's nothing but a convenient organizing system for other people's agendas. Your goal is to always keep the main thing the main thing in your life, whatever it may be. Focus today. Use your psychology, physiology, productivity, and persuasion skills to amplify your energy and results. It's your time. Today: Live. Love. Matter." – Brendon Burchard, Founder of High Performance Academy. Get free videos at HighPerformanceAcademy.com.